

# Members' Development Sessions

Please note that full information regarding each event will be circulated before the scheduled date. Please can you register your interest in any of these sessions by emailing [democratic.services@croydon.gov.uk](mailto:democratic.services@croydon.gov.uk)



<p><b>Licensing Training</b></p> <p><i>Licensing Committee Members (mandatory)</i></p> <p>Mandatory training for the Members of the Licensing Committee and Licensing Sub-Committee.</p> <p>Introduction to licensing and gambling issues and this law on which these decisions are based. Also includes information about street trading licensing under London Local Authorities Act 1990.</p> <p>Michael Goddard - Licensing Manager Jessica Stockton - Corporate Lawyer</p>	30 May	6:30pm	Town Hall, Council Chamber
<p><b>Planning Training</b></p> <p><i>Planning Committee Members</i></p> <p>The session will cover –</p> <ul style="list-style-type: none"> <li>• Local Plan</li> <li>• Housing need</li> <li>• Affordable housing</li> <li>• Character of an area</li> <li>• Design</li> <li>• Parking</li> <li>• Infrastructure</li> <li>• SPD2 and evolution</li> <li>• Bias and pre-determination</li> </ul> <p>Heather Cheesbrough - Director of Planning and Strategic Transport Sean Murphy - Head of Commercial and Property Law and Deputy Monitoring Officer</p>	31 May	6:30pm	Town Hall, Council Chamber

<b>Pensions Committee Training</b>  <i>Pensions Committee Members</i>  The first item of the Pensions Committee will be a short training session open to all Committee members and Reserve members. This will be the first of a series of training sessions for Committee Members with further events to be organised in the coming months.  Lisa Taylor – Director of Finance	5 June	10:00am	Town Hall, Council Chamber
<b>Planning Training</b>  <i>Planning Committee Members (mandatory)</i>  The session will cover – <ul style="list-style-type: none"> <li>• Delegated vs committee</li> <li>• What does consultation mean?</li> <li>• What are material considerations and what are not?</li> <li>• Balancing of issues</li> <li>• How a decision is made</li> <li>• Types of application</li> <li>• Use classes</li> <li>• Bias and pre-determination</li> </ul> Heather Cheesbrough - Director of Planning and Strategic Transport Sean Murphy - Head of Commercial and Property Law and Deputy Monitoring Officer	5 June	6:30pm	Town Hall, Council Chamber
<b>Licensing Training</b>  <i>Licensing Committee Members</i>  Challenging aspects of Licensing Sub-Committee hearings. Essential for Sub-Committee Members.  Gary Grant – Counsel, FTB (Francis Taylor Building)	12 June	10:30am	Town Hall, Council Chamber

<p><b>Planning Referrals</b></p> <p><i>All Councillors</i></p> <p>The session will cover –</p> <ul style="list-style-type: none"> <li>• Details of planning application notification/consultation arrangements, including the various situations where planning applications need to be considered and determined by Planning Committee/Planning Sub Committee.</li> <li>• Outlining Member referral arrangements – as outlined by Part 4K of the Council's Constitution.</li> <li>• Outlining Planning Committee/Planning Sub Committee procedures and speaker protocols.</li> </ul> <p>Pete Smith - Head of Development Management</p>	18 June	6:30pm	Town Hall, Council Chamber
<p><b>Emergency Planning</b></p> <p><i>All Councillors</i></p> <p>Come and learn about how the Council and its partners respond to major emergencies in the borough and the role you play in these situations. The Resilience Team will also be covering the procedures that are in place for Operation London Bridge – the formalities associated with the death of the Sovereign.</p> <p>Kelly Jack - Resilience Manager</p>	20 June	6:30pm	Town Hall, Council Chamber
<p><b>Ward Budgets</b></p> <p><i>All Councillors</i></p> <p>The training will cover the processes for sorting out any ward budget allocations. This includes ensuring we are awarding monies to suitable organisations, that we have an audit trail and that we can see and celebrate the benefits of the awards of money. New Councillors will also sign their ward budgets terms &amp; conditions acceptance form.</p> <p>Julian Ellerby - Director of Strategy and Partnerships</p>	17 July	6:30pm	Town Hall, Council Chamber

<p><b>General Purposes &amp; Audit Committee</b></p> <p><i>General Purposes &amp; Audit Committee Members</i></p> <p>The session will explain the vital role that GPAC plays in the Governance of the Council and will discuss the scope of the committee's remit, including:</p> <ul style="list-style-type: none"> <li>• Internal and external audit processes</li> <li>• Anti-fraud and corruption arrangements</li> <li>• Risk management</li> <li>• Internal control and corporate governance/assurance framework</li> <li>• Financial reporting and annual statement of accounts</li> <li>• Any matter not reserved to the Council or delegated to another Committee and related to a non-executive function.</li> </ul> <p>Simon Maddocks - Director of Governance</p>	18 July	5:00pm	Town Hall, Room F9
<p><b>Information Management</b></p> <p><i>All Councillors</i></p> <p>This session will cover –</p> <ul style="list-style-type: none"> <li>• An overview of information management issues and considerations for the members</li> <li>• The General Data Protection Regulation changes.</li> </ul> <p>Jonathan Craven - Information Manager Howard Passman - Data Protection GDPR Project Manager</p>	24 July	6:30pm	Town Hall, Council Chamber
<p><b>Equalities</b></p> <p><i>All Councillors</i></p> <p>Session will cover basic equality and diversity training which will include the below</p> <ul style="list-style-type: none"> <li>• Equality legislation</li> <li>• Croydon's Equality Policy</li> <li>• Some facts and figures about Croydon's demographics</li> <li>• Achievements and Challenges</li> <li>• Their role</li> </ul> <p>Yvonne Okiyo - Strategy Manager (Resources)</p>	6 Sept	6:30pm	Town Hall, Council Chamber

<p><b>Local Government Finance</b></p> <p><i>All Councillors</i></p> <p>The session will cover –</p> <ul style="list-style-type: none"> <li>• Training will provide Councillors with an introduction to Local government finance, including local government financing, budget setting, financial monitoring and an insight in to financial accounts.</li> <li>• Will explain the differences between revenue and capital budgets.</li> <li>• The responsibilities of the S151 officer.</li> </ul> <p>Lisa Taylor - Director of Finance Investment and Risk</p>	10 Sept	6:30pm	Town Hall, Council Chamber
<p><b>Health &amp; Safety</b></p> <p><i>All Councillors</i></p> <p>To ensure elected members are aware of their responsibilities as individuals and the offences set out in sections 36 and 37 of the Health and Safety at Work Act 1974. It is imperative that elected members consider the health and safety consequences of decisions they make on policy and delivery of public services. In addition it will cover personal safety, for example when holding surgeries.</p> <p>Elizabeth Johnston - Health and Safety Compliance Manager</p>	20 Sept	6:30pm	Town Hall, Council Chamber

<p><b>Health &amp; Wellbeing</b></p> <p><i>All Councillors</i></p> <p>The aims of the session would be</p> <ul style="list-style-type: none"> <li>• To provide an opportunity to understand ways in which all elected members can contribute to improving the health and wellbeing of local residents</li> <li>• To explore determinants of health and wellbeing and the factors that can lead to health inequalities as well as the policies looking to address health inequity</li> <li>• To look at the definition of prevention, why should we invest in prevention?</li> <li>• To explore health and wellbeing, locally and nationally, and the role of council services in prevention</li> <li>• Look at the role of elected members in championing health</li> </ul> <p>Rachel Flowers - Director of Public Health</p>	26 Sept	6:30pm	Town Hall, Council Chamber
<p><b>Anti-Fraud</b></p> <p><i>All Councillors</i></p> <p>This training is an opportunity to learn more about the work of the councils anti-fraud team and some of the challenges facing local authorities and public sector partners in the fight against fraud and corruption. We will look the work of the Croydon council investigators and at all areas of fraud risk and illustrate these with case studies from investigations undertaken by the team.</p> <p>David Hogan - Head of Anti-Fraud</p>	23 Oct	6:30pm	Town Hall, Council Chamber